

2024 Members Rolling Programme of Training and Briefings

Democratic Services Team will be available before the events to answer any questions Members might have. Should you have any queries in the meantime, please email

Democraticservicestdc@teignbridge.gov.uk

Date	Times	Venue	Event
<p>Launch date 9 – 12 April</p>	<p>Modular sessions online</p>	<p>Virtual</p>	<p>Councillor Cyber Awareness Training Sue Heath - Audit and Information Governance Manager Carolyne Platt – FOI & Data Protection Officer</p> <p>Launch of Cyber Ninja for Councillors Starting Tuesday 9th April, registration invites will be sent from Matobo Learning to all Councillors asking you to register, it will be headed “verify your account”. Please keep an eye out for yours. If you do not receive one by Friday 12th April, please contact dataprotection@teignbridge.gov.uk</p> <p>This training is mandatory for staff, and is supported by our Audit Scrutiny committee who <u>asked for it to be offered to all members</u> following a cyber security briefing they received</p>
<p>Please book directly with the Energy Saving Trust using the links below:</p> <p>Select the date and time you want to register for:</p> <p>Tuesday 18 June at 7pm</p>	<p>Online Webinar</p> <p>Only available by registering in advance directly with the Energy Saving Trust</p>	<p>An Introduction to EVs & EV Charging for Councillors</p> <p>The Energy Saving Trust are running a series of webinars giving an introduction to electric vehicles (EVs) and EV charging. These are free to attend.</p> <p><u>An Introduction to EVs & EV Charging for Councillors - Energy Saving Trust</u></p> <p><u>https://energysavingtrust.org.uk/event/an-introduction-to-evs-ev-charging-for-councillors/</u></p>	

<p><u>Thursday 20 June at 3pm</u> <u>Tuesday 23 July at 7pm</u> <u>Thursday 25 July at 12pm</u> <u>Tuesday 24 September at 11am</u> <u>Wednesday 25 September at 7pm</u> <u>Wednesday 23 October at 7pm</u> <u>Thursday 24 October at 3pm</u> <u>Tuesday 19 November at 4pm</u> <u>Thursday 21 November at 12pm</u></p> <p><i>If you are struggling to register, please try a different internet browser</i></p>		<p>We have scheduled two webinars per month commencing May through to November (with a break in August) at a variety of times during the day and evenings that will hopefully find a space in your diary.</p> <p>What we will cover:</p> <ul style="list-style-type: none"> · What is an EV? Charging an EV · Why the switch to EVs? policy and progress · EV myth busting · The role of local authorities and elected members · Q&A <p>We hope that you will be able to join us at a time and date best suited to you</p>	
<p>Tuesday 9 July</p>	<p>11am-noon <i>Calendar invitations have been circulated with information. Please accept or decline as appropriate</i></p>	<p>Old Forde House The Long Room</p>	<p>Informal Scrutiny Meeting An informal Cllr discussion prior to the meetings on 18 and 25 July with Camilla de Bernhardt Lane – Director of Practice CfGS</p>
<p>Thursday 18 July 2024</p>	<p>noon to 1.45pm <i>Calendar Invitations have been circulated to all Councillors. Please accept or decline as appropriate</i></p>	<p>Council Chamber</p>	<p>Feedback Session from CfGS on work undertaken with regards to the Constitution Camilla de Bernhardt Lane – Director of Practice CfGS <i>Centre for Governance and Scrutiny</i></p>
<p>Thursday 18 July 2024</p>	<p>2.00pm – 4.00pm <i>Calendar Invitation have been sent to all Councillors. Please</i></p>	<p>Council Chamber</p>	<p>Scrutiny Essentials Camilla de Bernhardt Lane – Director of Practice CfGS <i>Centre for Governance and Scrutiny</i></p> <p>This session will provide members with a clear</p>

	<i>accept or decline as appropriate</i>		<p>understanding of their role in scrutiny, including:</p> <ul style="list-style-type: none"> • Role and purpose of scrutiny • Legal framework • Who can be scrutinised • Principles of scrutiny • Fundamentals of work programming • Questioning and listening • Making recommendations
Thursday 25 July 2024	<p>10.00am – 12 noon</p> <p><i>Calendar Invitation have been sent to all Councillors. Please accept or decline as appropriate</i></p>	Council Chamber	<p>Effective Work Programme training Camilla de Bernhardt Lane – Director of Practice CfGS <i>Centre for Governance and Scrutiny</i></p> <p>The session will lead on from Scrutiny Essentials and focus on developing a strong and effective work programme with Teignbridge District Council Senior Leadership Team.</p> <p>This will address and explore:</p> <ul style="list-style-type: none"> • What is the purpose of Overview and Scrutiny • What are you going to look at? (and why?) • When are you going to look at it? • How (what format) are you going to use to look at it? • tools to apply to think about your work programme' • Final considerations including how is scrutiny adding value?
Monday 29 July	<p>10am to Noon</p> <p><i>Calendar invitations have been circulated. Please</i></p>	<p>MS Teams</p> <p><u>Join the meeting now</u></p>	<p>Licensing Training Refresher Andrea Furness & Beth Tipton</p> <p><i>Mandatory for Committee Members and substitutes but open to all</i></p>

	<i>accept or decline as appropriate</i>	Meeting ID: 382 319 339 094 Passcode: UMPkbw	<p>Brief update of changes to legislation</p> <ul style="list-style-type: none"> • Overview of licensing matters for consideration by Licencing and Regulatory Sub-Committee • Premises Licenses and Taxis
Thursday 12 September	3-5pm	Delivered remotely on zoom	<p>South West Councils are offering some members training and briefing, 6 places per session, For more information on course content contact SW Council's through then links below.</p> <p>Contact democraticservices@teignbridge.gov.uk if you would like to attend. Attendance will be offered on a first come first serve basis.</p> <p>Time Management for Councillors - South West Councils (swcouncils.gov.uk)</p> <p>The role of a Councillor can be all consuming. This session will provide some tips for councillors to support them in identifying their priorities, managing their time to achieve objectives and recognising when and how to delegate to others.</p>
Wednesday 18 September	3-5pm	Delivered remotely on zoom	<p>Communication and Engagement for Councillors - South West Councils (swcouncils.gov.uk)</p> <p>Building rapport and connection is an important part of making a difference. This session will explore how to build networks, work collaboratively to achieve results and gain better insights into the perspectives and</p>

<p>Monday 14 October</p>	<p>3-5pm</p>	<p>Delivered remotely on zoom</p>	<p>viewpoints of others. This will help to influence, create support networks and get things done</p> <p>Chairing Skills for Councillors - South West Councils (swcouncils.gov.uk)</p> <p>The role of a Chair is essential for ensuring that meetings are run effectively. This session focuses on chairing skills that ensure meetings are managed appropriately and decisions are reached.</p>
<p>Tuesday 22 October</p>	<p>3-5pm</p>	<p>Delivered remotely on zoom</p>	<p>Resilience and Wellbeing for Councillors - South West Councils (swcouncils.gov.uk)</p> <p>The world of local government is a challenging environment of constant change, which is both reactive and fast-paced. To operate in this environment, we need to develop resilience and manage our wellbeing. This workshop will delve into how we, and others, react under pressure and explore techniques to relieve this and support our wellbeing and that of others to achieve balance.</p>
<p>Thursday 21 November</p>	<p>3-5pm</p>	<p>Delivered remotely on zoom</p>	<p>Enquiring and Evidence Gathering for Councillors - South West Councils (swcouncils.gov.uk)</p> <p>This session will focus on questioning and listening skills to support Councillors to develop understanding and gain different perspectives on key issues. These skills are particularly helpful in Scrutiny and Cabinet/Executive roles but will also provide support in gaining clarity and better appreciation of the needs of the individual and the work of officers.</p>
